



OFFICIAL

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W.C. Walker Senior Center  
505 Sunset Avenue, Shafter, CA 93263

May 23, 2023

1. CALL TO ORDER:

The Special Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 4:01 pm by Chairman Rodríguez.

2. FLAG SALUTE AND INVOCATION:

Chairman Rodríguez led the flag salute and Mr. Jimenez gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Gary Rodríguez  
Lorena Ayón  
Kevin Keillor  
Nelson Salinas  
Fortino Valdivia

BOARD MEMBERS ABSENT

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, May 19<sup>th</sup>, 2023, at 4:00 pm.

5. PUBLIC COMMENTS: No public comments.

6. CONSENT AGENDA:

Director Valdivia **MOVED** to approve Consent Agenda and Co-Chair Ayón **SECONDED**.

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)

NAYS 0

ABSENT

ABSTAIN 0

**MOTION CARRIED**

7. STANDING COMMITTEE REPORTS

In the interest of time, Chairman Rodríguez dispensed with Committee Reports.

8. STAFF AND CONSULTANT PRESENTATIONS:

In the interest of time, Chairman Rodríguez dispensed with Staff and Consultant Reports.

9. OLD BUSINESS

A. STRATEGIC PLANNING – **INFORMATION/ACTION ITEM** Mr. Martin Rauch presented the draft Strategic Planning report and received input from the Board. **NO ACTION TAKEN.**

B. PROGRAM COORDINATOR POSITION – **INFORMATION/ACTION ITEM** Mr. Jimenez presented the final two candidates for the Program Coordinator position and offered his impressions of the candidates and his recommendation. The Personnel Committee started with four candidates and then conducted a second interview with two of these. After discussion of the merits of both candidates, Co-Chair Ayón **MOVED** to offer the position of Program Coordinator to Skylar Garcia as an exempt employee at an annual salary of \$64,480 with retirement benefits, with the understanding that after a probationary period of 90 days, medical benefits may be added, if desired. Director Keillor **SECONDED** the motion.

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)

NAYS 0

ABSENT

ABSTAIN 0

MOTION CARRIED

C. PAYROLL SERVICES – **INFORMATION/ACTION ITEM** Mr. Jimenez presented information from three companies for payroll services, which had previously been presented to the personnel committee. Co-Chair Ayón **MOVED** to contract payroll services with ADP not to exceed an annual cost of \$5000. Director Salinas **SECONDED.**

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)

NAYS 0

ABSENT

ABSTAIN 0

MOTION CARRIED

D. DISTRICT MANAGER ANNUAL EVALUATION – **INFORMATION/ACTION ITEM** Tabled in the interest of time.

10. NEW BUSINESS

A. FY2023-24 BUDGET– **INFORMATION/ACTION ITEM** Mr. Jimenez and the Budget Committee presented a first draft of the Proposed FY2023-24 Budget for Board input. **NO ACTION TAKEN.**

B. AFTER-SCHOOL ACTIVITIES COORDINATOR – **INFORMATION/ACTION ITEM** Mr. Jimenez presented the job description and pay scale for an After-School Activities Coordinator. Co-Chair Ayón **MOVED** to approve the job description and pay scale to hire an After-School Activities Coordinator. Chair Rodríguez **SECONDED.**

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)  
NAYS 0  
ABSENT  
ABSTAIN 0  
MOTION CARRIED

- C. AFTER-SCHOOL ACTIVITIES COORDINATOR – **INFORMATION/ACTION ITEM** Co-Chair Ayón **MOVED** to approve the job description and pay scale to hire After-School Activities Leaders. Chair Rodríguez **SECONDED**.

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)  
NAYS 0  
ABSENT  
ABSTAIN 0  
MOTION CARRIED

- D. LWCF RESOLUTION – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Co-Chair Ayón **MOVED** to pass Resolution No 05092023 for a grant of up to \$6 million. Director Keillor **SECONDED**.

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)  
NAYS 0  
ABSENT  
ABSTAIN 0  
MOTION CARRIED

- E. KOMPAN CONTRACT – **INFORMATION/ACTION ITEM** Mr. Jimenez presented the Kompan Contract for playground and universal court structures. SPRD entertained park amenity proposals for playground and universal court structures from Kompan, Innovative Playgrounds Company, and David Bang Associates. The winner of the competition was Kompan with a contract for \$987,367.06. Co-Chair Ayón **MOVED** to approve acceptance of Kompan Contract of \$987,367.06 for playground and universal court structures subject to review by legal counsel. Chair Rodríguez **SECONDED**.

AYES 5 (Valdivia, Salinas, Keillor, Ayón, Rodríguez)  
NAYS 0  
ABSENT  
ABSTAIN 0  
MOTION CARRIED

11. BOARD MEMBER REPORTS:

12. FUTURE AGENDA ITEMS: A&B Leagues, Wonderful Community Fund Proposal, Creation of Voting Districts, Streamline Implementation Review, SRPD Mascot

13. EXECUTIVE SESSION: The Board tabled the Executive Session for a future meeting.

14. ADJOURNMENT Chair Rodríguez adjourned the meeting at 6:22 pm.