



OFFICIAL

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

December 5, 2023

1. CALL TO ORDER:

The Special Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:04 by Co-Chair Salinas.

2. FLAG SALUTE AND INVOCATION:

Co-Chair Salinas led the flag salute and Ms. Chambers gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Amando Chavez
Fortino Valdivia
Nelson Salinas

BOARD MEMBERS ABSENT

Kevin Keillor
Gary Rodriguez

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, December 1st, 2023, at 6:00 pm.

5. PUBLIC COMMENTS: No public comments.

6. CONSENT AGENDA:

Director Valdivia **MOVED** to approve the Consent Agenda except for item B, October 24, 2023, Special Meeting Minutes. Director Chavez **SECONDED**.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

7. STANDING COMMITTEE REPORTS

PROGRAMS: Has not met.

PERSONNEL: Scheduled to meet on Thursday, December 14th at 12:00 noon.

FACILITY ACQUISITION AND DEVELOPMENT: Met and reviewed facilities budget.

BUDGET AND FINANCE: Scheduled to meet on Thursday, December 14th at 1:00 pm.

SAFETY: Has not met.

AD-HOC: Groundbreaking Ceremony – Scheduled to meet on Thursday, December 14th at 11:00 am.

AD-HOC: Wonderful Company Fund – Scheduled to meet on Thursday, December 7th at 6:00 pm with Wonderful Company representatives and community members. .

AD-HOC: Naming Rights – Met but will report in connection with agenda item 9C.

8. STAFF AND CONSULTANT PRESENTATIONS:

Mr. Jimenez reported on WCW activities, including the purchase of a new stove. He noted that two staff members assisted CSDA Board Secretary Training and mentioned participation in the Christmas Parade, a legislative meeting on December 7th, preparation for the upcoming delivery of the Kompan playground equipment for the CSC. He also noted that he and Mr. Garcia would meet with the City about using Kirschenmann Park on Thursday, December 7th and that Congressman David Valadao is scheduled to visit the WCW Senior Center on January 5th.

Mr. Skylar Garcia reported that he was focusing on the 2024 sports program, especially Jr. NBA Basketball. He shared final standings from the 2024 Fall Ball season and mentioned the upcoming Program committee meeting scheduled for December 21st at 1:00 pm.

Mr. Jimenez reported on the 746 Foundation, noting that a meeting is scheduled for December 6th and that the Foundation has received a grant for \$40,000 for the Summer Camp program.

Mr. Gilbert Garcia reviewed the phases of the CSC development and updated costs. He noted that we are on target for groundbreaking and the beginning of construction in May or June.

9. OLD BUSINESS

A. DISTRICT SPECIAL TAX – **INFORMATION/ACTION ITEM** Mr. John Guinn gave an update on community meetings about the potential special tax on upcoming warehouse space. They noted a meeting will be held on Thursday, December 7th, to agree on the framework of an agreement with the Committee for a Better Shafter, which has requested the formation of a 5-member advisory committee to work with our Board to propose community projects. Fifty percent of the tax funds generated would be dedicated to these community projects with SRPD Board approval. Director Valdivia asked about the percentage of warehouse workers who live in Shafter. Mr. Guinn noted that the company was making other efforts to help create affordable housing for warehouse workers in Shafter. Co-Chair Salinas asked if the Advisory Committee members will have term limits. Mr. Guinn commented that this has not yet been considered. **NO ACTION TAKEN.**

B. CSC NAMING RIGHTS BROCHURE -- **INFORMATION/ACTION ITEM** Mr. Jimenez presented the updated CSC Naming Rights Brochure for Board consideration. Director Valdivia **MOVED** that the item be tabled to allow the Budget

& Finance Committee review the brochure. Co-Chair Salinas **SECONDED** the motion.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

- C. CSC SIGNAGE – **INFORMATION/ACTION ITEM** The Board reviewed three options for signage at the CSC. After some discussion, Director Chavez **MOVED** to table the item for discussion at the next meeting. Director Valdivia **SECONDED**.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

- D. SRPD MASCOT -- **INFORMATION/ACTION ITEM** An update on the community survey regarding a potential SRPD mascot was shared. The Board recommended that staff follow-up giving community members an opportunity to vote on mascot suggestions. **NO ACTION TAKEN.**

- E. DISTRICT MANAGER ANNUAL EVALUATION – **INFORMATION/ACTION ITEM** – Tabled for discussion in Executive Session.

10. NEW BUSINESS

- A. BOARD VACANCY – **INFORMATION/ACTION ITEM** Mr. Jimenez shared a resignation letter from Director Kevin Keillor. Director Chavez **MOVED** to accept the resignation, with a **SECOND** from Co-Chair Salinas.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

- B. BOARD VACANCY APPOINTMENT -- **INFORMATION/ACTION ITEM** Mr. Jimenez recommended that the Board seek candidates to fill the vacant position. Co-Chair Salinas so **MOVED** and Director Valdivia **SECONDED**.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

C. BOARD COMMITTEE ASSIGNMENTS – **INFORMATION/ACTION ITEM**
Director Valdivia **MOVED** to table this item until a future meeting and Co-Chair Salinas **SECONDED**.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

D. BUDGET VS ACTUALS REPORT – **INFORMATION/ACTION ITEM** The Budget vs. Actuals Report for the 1st Quarter of FY2023-24 was presented and discussed. **NO ACTION TAKEN.**

E. STORAGE AGREEMENT – **INFORMATION/ACTION ITEM** Mr. Jimenez presented an agreement with the City of Shafter to store CSC amenities (Kompan playground equipment, MUGA’s etc.). Director Chavez **MOVED** to accept the agreement and Co-Chair Salinas **SECONDED**.

AYES 3 (Valdivia, Chavez, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

F. FUNDRAISERS RENTAL POLICY – **INFORMATION/ACTION ITEM** Mr. Jimenez presented a Policy for Outsider Fundraisers to use Facilities for a first review by the board. The policy will be reviewed by the Personnel Committee. It was noted that a contract should be developed as well. **NO ACTION TAKEN.**

G. DRIVER SAFETY POLICY – **INFORMATION/ACTION ITEM** Mr. Jimenez presented a Driver Safety Policy Policy for a first review by the Board. The policy will be reviewed by the Safety Committee. **NO ACTION TAKEN.**

H. TRACK & FIELD – **INFORMATION/ACTION ITEM** Discussion on this item tabled for a future meeting. **NO ACTION TAKEN.**

I. HOLIDAY EVENT – **INFORMATION/ACTION ITEM** Mr. Jimenez announced detailed for the holiday event scheduled for December 15th and asked Board members to recommend any special guests to be invited. **NO ACTION TAKEN.**

11. BOARD MEMBER REPORTS

Director Valdivia shared the details of the official errors and circumstances that led to Shafter High School Football team’s elimination from the district championship. Director Salinas commented, “We are beyond proud of you! It was a great game.” He also commended the SRPD staff for their efforts to decorate the trailer for the parade and noted that his mother is excited to help with the parade entry next year. Director Chavez had no report.

- 12. FUTURE AGENDA ITEMS: Strategic Plan, District Elections, Board Vacancy, Fundraiser Rental Policy, Driver Safety Policy, Track & Field, Jr NBA Budget, Election of Chair and Co-Chair for 2024.
- 13. EXECUTIVE SESSION: The Board entered into Executive Session at 8:25 pm and came out at 8:50 pm with nothing to report.
- 14. ADJOURNMENT: Co-Chair Salinas adjourned the meeting at 8:50 pm.

APPROVED ON THIS DAY: January 30, 2024

SIGNATURE: _____

TITLE: Board Chair

ATTEST: _____