



**AGENDA**

**BOARD MEMBERS**

Gary Rodríguez, Chair  
Nelson Salinas, Co-Chair  
Amando Chavez, Board Member  
Kevin Keillor, Board Member  
Fortino Valdivia, Board Member

**SPECIAL MEETING**

Tuesday, December 5<sup>th</sup>, 2023  
6:00 pm  
505 Sunset Ave.

**OTHERS PRESENT**

Phillip Jimenez, District Manager  
Skylar Garcia, Program Coordinator  
Beverly Chambers, District Secretary  
Gil Garcia, Consultant

1. CALL TO ORDER:

2. FLAG SALUTE AND INVOCATION:

3. ROLL CALL:

4. POSTING OF THE AGENDA:

This agenda was posted at the SRPD Office, Shafter City Hall, the Senior Center and the District website. Further information regarding this agenda notice is available at SRPD, 700 E. Tulare Avenue, Shafter, CA 93263. TIME POSTED: Friday, December 1<sup>st</sup>, 2023, 6:00 pm

5. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the Board on any matter over which the Board has jurisdiction. Speakers are limited to five minutes. You may state your name and address for the record (it is voluntary) before making your presentation. If you have questions you would like answered at the board meeting, please email the District Secretary at [bchambers@shafterrec.com](mailto:bchambers@shafterrec.com)

**AMERICANS WITH DISABILITIES ACT  
(Government Code 54953.2)**

Disabled individuals who need assistance to attend or participate in a meeting of the Board may request assistance at the District office at 700 E. Tulare Avenue, Shafter, CA 93263 or by calling 661-746-3303. Every reasonable effort will be made to

accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance.

6. CONSENT AGENDA:
  - A. APPROVAL OF THE AGENDA  
DECEMBER 5, 2023
  - B. APPROVAL OF MINUTES  
OCTOBER 24, 2023 SPECIAL MEETING MINUTES
  - C. APPROVAL OF ACCOUNTS PAYABLE
  - D. APPROVAL OF UNPAID BILLS REPORT
  - E. APPROVAL OF SRPD CSC EXPENSES UPDATE
  - F. CORRESPONDENCE
  
7. STANDING COMMITTEE REPORTS  
PROGRAMS: Directors Keillor and Salinas  
PERSONNEL: Directors Chavez and Salinas  
FACILITY ACQUISITION AND DEVELOPMENT: Directors Keillor and Valdivia  
BUDGET AND FINANCE: Directors Salinas and Valdivia  
SAFETY: Directors Chavez and Valdivia  
AD-HOC: Groundbreaking Ceremony – Directors Rodríguez and Salinas  
AD-HOC: Wonderful Company Fund – Directors Keillor and Rodríguez  
AD-HOC: Naming Rights – Directors Salinas and Valdivia
  
8. STAFF AND CONSULTANT PRESENTATIONS:  
DISTRICT MANAGER: Mr. Jimenez will give his monthly report.  
PROGRAM COORDINATOR: Mr. Skylar Garcia will give his monthly report.  
746 SPORTS FOUNDATION: Update regarding the 746 Sports Foundation  
CONSULTANT: Mr. Gilbert Garcia will give a report on grant progress.
  
9. OLD BUSINESS
  - A. DISTRICT SPECIAL TAX – **INFORMATION/ACTION ITEM** (Mr. Jimenez)  
Update on efforts to establish a special tax to support future programs.
  
  - B. CSC NAMING RIGHTS BROCHURE -- **INFORMATION/ACTION ITEM** Mr. Jimenez) Revised CSC Naming Rights Brochure for Board review/approval.
  
  - C. CSC SIGNAGE – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Signage options for Board review/approval.
  
  - D. SRPD MASCOT -- **INFORMATION/ACTION ITEM** (Mr. Jimenez) Update on progress with community survey.
  
  - E. DISTRICT MANAGER ANNUAL EVALUATION – **INFORMATION/ACTION ITEM** (Chair Rodriguez) Discussion regarding District Manager’s annual evaluation. (Gov. Code 54957 (b) (1))

## 10. NEW BUSINESS

- A. BOARD VACANCY – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Notice of board member resignation (California Government Code Section 1780).
- B. BOARD VACANCY APPOINTMENT -- **INFORMATION/ACTION ITEM** (Mr. Jimenez) Recommend that board seek an applicant to fill the vacant board position. (California Government Code Section 1780).
- C. BOARD COMMITTEE ASSIGNMENTS – **INFORMATION/ACTION ITEM** (Chair Rodriguez) Assignment of Board Committee responsibilities.
- D. BUDGET VS ACTUALS REPORT – **INFORMATION/ACTION ITEM** (Mr. Jimenez) FY23-24 1<sup>ST</sup> Quarter Budget vs. Actuals report for Board review/approval.
- E. STORAGE AGREEMENT – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Presentation of a Storage Agreement with the City of Shafter for park amenities (playground equipment/MUGA’s etc.) for Board Review/Approval.
- F. FUNDRAISERS RENTAL POLICY – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Policy for Outsider Fundraisers to use Facilities for Board Review.
- G. DRIVER SAFETY POLICY– **INFORMATION/ACTION ITEM** (Mr. Jimenez) Driver Safety Policy Policy for Board Review..
- H. TRACK & FIELD – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Discussion of strategies to restore the Track & Field Program.
- I. HOLIDAY EVENT – **INFORMATION/ACTION ITEM** (Mr. Jimenez) Discussion of Holiday event for Board Members, Staff and Coaches of the Year.

## 11. BOARD MEMBER REPORTS

12. FUTURE AGENDA ITEMS: Strategic Plan, District Elections

13. EXECUTIVE SESSION: Discuss District Manager’s Annual Evaluation (Gov. Code 54957 (b) (1))

## 14. ADJOURNMENT