



OFFICIAL

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W.C. Walker Senior Center  
505 Sunset Avenue, Shafter, CA 93263

June 20, 2023

1. CALL TO ORDER:

The Special Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:00 pm by Chairman Rodríguez.

2. FLAG SALUTE AND INVOCATION:

Chairman Rodríguez led the flag salute and Mr. Gilbert Garcia gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Gary Rodríguez  
Nelson Salinas  
Fortino Valdivia

BOARD MEMBERS ABSENT

Lorena Ayón  
Kevin Keillor

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, June 16<sup>th</sup>, 2023, at 6:00 pm.

5. PUBLIC COMMENTS: During the public comment time, Skylar Garcia was introduced to the board as the new Program Coordinator. No other public comments.

6. CONSENT AGENDA:

Director Valdivia **MOVED** to approve the Consent Agenda and Chair Rodríguez **SECONDED**.

AYES 5 (Valdivia, Salinas, Rodríguez)

NAYS 0

ABSENT 2

ABSTAIN 0

**MOTION CARRIED**

7. STANDING COMMITTEE REPORTS

PROGRAMS: Did not meet.

PERSONNEL: Did not meet.

FACILITY ACQUISITION AND DEVELOPMENT: Did not meet.

BUDGET AND FINANCE: Met on June 15<sup>th</sup> to review the proposed FY23-24 Budget.

SAFETY: Did not meet.

AD-HOC (Groundbreaking Ceremony): Did not meet.

8. STAFF AND CONSULTANT PRESENTATIONS:

Mr. Jimenez gave his monthly report including programs. He noted that the WCW Senior Adults have or will participate in several outings during the month of June. He also noted that an initial meeting had been held to review the CSC plans with Stephanie Sanders who does park design and review for North of the River as well as private consulting for other districts. Ms. Sanders offered a number of ideas to save money in future operations and maintenance. Additional meetings are now planned with the Facilities Acquisition and Development Committee and with Ordiz & Melby. The After-School Activity Coordinator and Leaders have been hired and trained. He also noted attendance at a Wonderful Company open house, SRPD participation in the City's First Friday event and new opportunities for purchasing discounts for the District through Omni. He noted that staff will work to include the O&M flyover video of the CSC in the July 3<sup>rd</sup> festivities as well as the second First Friday event this summer.

Mr. Garcia reported on progress on SPP billing and meetings regarding SWID and CSC water issues. He noted that the LWCF Grant for matching funds to assist with park construction has been submitted and that our request to Congressman David Valadao for WCW funds to repair parking and install solar power is now before the funding committee for the 2024 federal budget.

Mr. Jimenez reported on the 746 Sports Foundation and noted that even while the search continues for more active board members, the Foundation Board will meet on June 28<sup>th</sup> at 6:00 pm and move forward with plans.

9. OLD BUSINESS

A. STREAMLINE IMPLEMENTATION REVIEW– **INFORMATION/ACTION ITEM** Angel Serrano gave a demonstration of the Streamline website conversion and explained the advantages he has noted while working with the new website. **NO ACTION TAKEN.**

B. STRATEGIC PLANNING – **INFORMATION/ACTION ITEM** Mr. Jimenez referenced the SRPD Strategic Plan and asked for Board input on the final version. **NO ACTION TAKEN.**

C. WONDERFUL COMMUNITY FUND PROPOSAL – **INFORMATION/ACTION ITEM** Mr. Jimenez reviewed the memo from SRPD's legal counsel outlining advice on the best ways to proceed with participation in the Wonderful Community Fund **NO ACTION TAKEN.**

D. FY2023-24 BUDGET– **INFORMATION/ACTION ITEM** Mr. Jimenez presented the Proposed FY2023-24 Budget for a second time requesting Board input. **NO ACTION TAKEN.**

E. ADP SIGNATURE POLICY – **INFORMATION/ACTION ITEM** Based on the ADP onboarding experience to date, Ms. Chambers recommended the use of

automatic signatures on paychecks combined with a reporting system to keep board members fully informed. Director Nelson noted that some additional caution to prevent fraud when using automatic signatures is advisable. Mr. Salinas **MOVED** to allow ADP to use automatic signatures on paychecks to streamline the procedure and limit costs. Director Valdivia **SECONDED** the motion.

AYES 5 (Valdivia, Salinas, Rodríguez)

NAYS 0

ABSENT 2

ABSTAIN 0

**MOTION CARRIED**

F. **CREATION OF VOTING DISTRICTS – INFORMATION/ACTION ITEM** Chair Rodríguez noted that future population growth in Shafter warrants the creation of voting districts for SRPD. Experts in this area will be invited to a future meeting for a presentation, whether in person or virtually. **NO ACTION TAKEN.**

G. **DISTRICT MANAGER ANNUAL EVALUATION – INFORMATION/ACTION ITEM** Chair Rodríguez tabled discussion regarding the District Manager’s annual evaluation to allow the entire board to be present.

#### 10. NEW BUSINESS

A. **SRPD MASCOT – INFORMATION/ACTION ITEM** Mr. Jimenez presented the idea of an SRPD mascot and noted that while he is open to the idea, it is not common in Recreation & Park Districts. The Board discussed possible ways a mascot could be used to represent SRPD and talked about characteristics for choosing a mascot including inspiration, Consideration of establishing a SRPD mascot.

#### 11. BOARD MEMBER REPORTS

Director Valdivia noted that he attended the First Friday event and wanted to encourage SRPD to add a game or other interaction to their booth in the future.

12. **FUTURE AGENDA ITEMS:** Voting Districts, SRPD Mascot

13. **EXECUTIVE SESSION:** No executive session was held.

14. **ADJOURNMENT:** Chair Rodríguez adjourned the meeting at 7:47 pm.