



OFFICIAL

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W.C. Walker Senior Center  
505 Sunset Avenue, Shafter, CA 93263

January 24, 2023

1. CALL TO ORDER:

The Regular Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:06 pm by Chair Rodríguez.

2. FLAG SALUTE AND INVOCATION:

Chair Rodríguez led the flag salute and Mr. Jimenez led the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

BOARD MEMBERS ABSENT

Gary Rodríguez  
Nelson Salinas  
Lorena Ayón  
Fortino Valdivia

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, January 20<sup>th</sup>, 2023, at 6:00 pm

5. PUBLIC COMMENTS: No public comments.

6. CONSENT AGENDA:

Co-Chair Ayón **MOVED** to approve Consent Agenda and Director Valdivia **SECONDED** with a change in the agenda to move Item A of New Business to Item C of Old Business to accommodate the presenter from Brown & Armstrong in attendance.

AYES 4 (Valdivia, Salinas, Ayón, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

**MOTION CARRIED**

7. STANDING COMMITTEE REPORTS

**PROGRAMS:** Chair Rodriguez noted that the committee continues to discuss implementing A-B (i.e. competitive/recreational) baseball programs and also noted the committee’s commitment to encouraging academics with some acknowledgement of good grades. Director Salinas mentioned potential for a uniform exchange program to keep costs down for families and the use of a mascot. Expanding beyond sports programs with arts and crafts, game nights or gaming tournaments was also mentioned.

**PERSONNEL:** Committee did not meet.

**FACILITY ACQUISITION AND DEVELOPMENT:** Committee met on January 19<sup>th</sup> and reviewed the CSC current plans, timeline and budget.

**BUDGET AND FINANCE:** Committee met on January 23<sup>rd</sup>, with Lindsey Zimmerman of Brown and Armstrong to review the audit.

SAFETY: Committee did not meet.

AD-HOC – Groundbreaking Ceremony: Committee did not meet.

8. STAFF AND CONSULTANT PRESENTATIONS:

DISTRICT MANAGER: Mr. Jimenez gave his monthly report as well as noting the improvement in SRPD’s Capri Insurance rating and encouraging Board members to attend the upcoming SDLA conference in February and/or to sign up to attend the CARPD conference by mid-March.

PROGRAM COORDINATOR: Mr. Cummings gave his monthly report.

CONSULTANT: Mr. Garcia gave his monthly report including a Phase 1 Budget Update.

746 SPORTS FOUNDATION: Mr. Jimenez gave an update on the 746 Sports Foundation.

9. OLD BUSINESS

A. WCW OFFICE RENOVATION – **INFORMATION/ACTION ITEM**

Mr. Jeremy Oliver of the Kern County Department of Aging and Adult Services introduced himself and explained the project to renovate the feeding program office at the WCW Senior Center as part of a county-wide grant. **NO ACTION TAKEN.**

B. SRPD CSC UPDATE – **INFORMATION/ACTION ITEM**

Mr. Joey Zasoski of Ordiz & Melby gave an update on the CSC time schedule. Chair Rodriguez requested weekly progress updates. **NO ACTION TAKEN.**

C. FY2021-2022 AUDIT -- **INFORMATION/ACTION ITEM**

Lindsey Zimmerman of Brown & Armstrong reviewed the audit process and results. Director Valdivia **MOVED** to accept the audit results. Director Salinas **SECONDED** the motion.

AYES 4 (Valdivia, Salinas, Ayón, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

**MOTION CARRIED**

D. BOARD VACANCY – **INFORMATION/ACTION ITEM**

Mr. Jimenez presented Kevin Keillor who applied for the vacant board position. (California Government Code Section 1780). **NO ACTION TAKEN.**

E. BOARD VACANCY APPOINTMENT – **INFORMATION/ACTION ITEM**

After an interview and board discussion, Co-Chair Ayón **MOVED** to appoint Kevin Keillor to the vacant board position. Director Valdivia **SECONDED.**

AYES 4 (Valdivia, Salinas, Ayón, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

**MOTION CARRIED**

Ms. Chambers administered the oath of office to new Director Keillor.

F. COMMITTEE ASSIGNMENTS – **INFORMATION/ACTION ITEM**

Item tabled.

G. DISTRICT MANAGER ANNUAL EVALUATION – **INFORMATION/ACTION ITEM**

Item to be addressed in Executive Session. (Gov. Code 54957 (b) (1))

10. NEW BUSINESS

A. STREAMLINE – **INFORMATION/ACTION ITEM**

Madeline Wallace of Streamline presented a plan for the creation and maintenance of an ADA-compliant website for SRPD and gave a demonstration of the ease of updates with Streamline. Co-Chair Ayón **MOVED** to accept the proposal at a cost of \$1250 for the website renovation and \$100/month for maintenance and ongoing tech support. Chair Rodriguez **SECONDED**.

AYES 4 (Valdivia, Salinas, Ayón, Rodríguez)

NAYS 0

ABSENT 0

ABSTAIN 0

**MOTION CARRIED**

B. PAYROLL/TIME REPORTING SYSTEM -- **INFORMATION/ACTION ITEM**

The Board discussed a payroll/worktime reporting system for employees. Director Salinas noted that these programs can track man-hours and assist with scheduling that follows OSHA rules. Item was referred to staff to investigate and to the Personnel committee for review before further board consideration. **NO ACTION TAKEN.**

11. BOARD MEMBER REPORTS

No board member reports.

12. FUTURE AGENDA ITEMS:

Regular Meeting: Congressional commendation for Antoinette Johnston, board committee assignments, audio system, WCW office renovation, payroll system, Jr. NBA budget, Eco-Green proposal, District Manager evaluation

Special/Complex Meeting: Naming rights brochure, design for multi-use courts flooring

13. EXECUTIVE SESSION:

Board went into executive session at 8:40 pm and ended the session at 9:55 pm. **NO ACTION TAKEN.**

14. ADJOURNMENT: Chairman Rodriguez adjourned the meeting at 9:56 pm.