



OFFICIAL

MINUTES

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

September 10, 2024

1. CALL TO ORDER:

The Regular Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:01 pm by Chair Salinas.

2. FLAG SALUTE AND INVOCATION:

Chair Salinas led the flag salute and Mr. Jimenez gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Cristina Camacho
Fortino Valdivia
Nelson Salinas

BOARD MEMBERS ABSENT

Amando Chávez
Gary Rodríguez

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, September 6th, 2024, at 6:00 pm.

5. PUBLIC COMMENTS:

New staff member, Jose Cardenas, who is handling maintenance at the Walker Senior Center presented himself to the Board.

6. CONSENT AGENDA:

Director Camacho **MOVED** to approve the Consent Agenda except for Item C and Co-Chair Valdivia **SECONDED**.

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

District Manager Jimenez reported that on August 29th, he met with the Personnel Committee, with Streamline on upgrades to maintain ADA compliance and with the Facility and Acquisition Committee. On August 30th, he gave a progress update to Melinda with the State Parks on a teleconference call. On August 31st, SRPD held an adult soccer tournament to support youth soccer. He met with Musco to finalize CSC

lighting plans on September 3rd. On September 5th, the pre-bid meeting for the CSC Construction Manager other stakeholders about Kirschenmann Park scheduling for 2025. He noted that SRPD is partnering up with Little League and requesting four days a week in April and May. He mentioned some difficulties with reserving fields for soccer and the fields not being properly mowed and invited Board members to accompany him to a meeting he has scheduled with Shafter High School Principal Shipley. He noted that SRPD staff provided the Fun Zone at the City's First Friday event on August 6th and on August 7th, the Shafter Striders Cross-Country team participated in the first meet of the year at Yokuts. He invited Board members to participate in a meeting scheduled at the A3 facility in Bakersfield at 2:00 pm on September 11th as well as in the Senior Adult Program's Photo-Voice Exhibition from 9:00-10:30 on September 13th. He listed upcoming events including the Senior Adult Outing to the Kern County Fair on September 20th, SRPD offering a Fun Zone at the National Night Out event on October 8th and our own Groundbreaking Ceremony on October 27th. He also reminded board members of the current City Manager's Retirement on September 27th and to RSVP if they wanted to participate in a meet and greet for the new City Manager on September 30th

Program Coordinator Garcia offered a comparison of Youth Soccer participation in 2023 and 2024 and noted a new strategy to not increase enrollment limits until sufficient coaches are signed up. He mentioned that 27 out of 33 teams were sponsored and that additional funds were raised with an adult soccer tournament, adding that plans were in progress for a second tournament in October. He noted some challenges with last minute changes to field availability and preparation (the SHS tractor was out of service resulting in uncut fields) that delayed the scheduled start of games for one week. Mr. Garcia added that the Cross-Country season had started with the Yokuts meet and the next meet would be held at Buttonwillow and encouraged Board members to review the full cross-country schedule in his report. He also reviewed dates for the upcoming youth basketball program.

746 Foundation: Angel Serrano and Director Camacho reported on 746 Sports Foundation activities. Jimenez noted that the Foundation had not met. The Foundation is taking a survey on community member priorities on how funds raised should be spent. It was noted that 28 responses in English and two in Spanish had been received to date, though the survey was ongoing. Responses to date encouraged a focus on child and youth development and requests for the survey to address the performing arts/cultural activities. Registration waivers for families with multiple children were also suggested as were increasing the number of programs available during the year.

At 6:49, Chair Salinas reopened Public Comments to accommodate two community members who arrived at the meeting.

PUBLIC COMMENTS: Maria Munoz offered her gratitude to the quick and generous response on the issue of help and special accommodation for foster children to allow them to experience team sports.

Isabel Cardenas mentioned a concern with overgrown grass on the soccer fields.

At 6:55, the meeting returned to the Agenda continuing with Staff/Consultant Reports.

Grant Writer Garcia reported on five grants in various stages. On the SPP grant, he noted that the Construction Manager bids went out on August 22 and the bidder's conference took place on September 5th with two participants (two other firms have expressed interest and we have applicants from both national and local firms). He has submitted an SPP billing for \$216K, met with Melinda from the State Parks office. He shared the Facilities Committee design choices for the CSC buildings and noted that the lighting design was finalized with Musco including all engineering recommendations. As soon as their quote is finalized, we can request a construction advance from the state. On the County CARES grant, the additional biological report include federal (NEPA) requirements which include the protection of monarch butterflies will be completed shortly.

On the LWCF grant, we are waiting on contract approval from the federal government so that the state can issue a contract. This funding will be for features on 5 acres in the southwest corner of the park, including tennis and pickleball courts and the dog park. He also reported on the grant for the WCW for solar and the parking lot, noting that we are waiting for the HUD grant federal documentation tutorial, but meanwhile are moving ahead to complete the paperwork. Finally, the Wonderful Grant report is due at the end of September, though we have until November to spend the funds. He also noted that the Wonderful Contract in support of the CSC was revised to shift funding from Phase 3 to Phase 2.

8. OLD BUSINESS

A. CSC UPDATE – INFORMATION/ACTION ITEM

Mr. Jimenez gave an update on the CSC referring to the Facilities Committee's recommendations for building design details and the proposed groundbreaking date for Board review/approval.

Director Camacho **MOVED** to approve the building design details and Co-Chair Valdivia **SECONDED**.

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

B. NAMING RIGHTS BROCHURE – INFORMATION/ACTION ITEM

Mr. Jimenez referred the board to the Naming Rights Brochure included in their packets. The Board clarified payment methods and requested additional blank forms to begin signing up sponsors. **NO ACTION TAKEN.**

C. DISTRICT MANAGER CONTRACT – INFORMATION/ACTION ITEM

Item tabled for discussion at a future meeting. **NO ACTION TAKEN.**

9. NEW BUSINESS

A. CYBER SECURITY POLICY – **INFORMATION/ACTION ITEM**

Mr. Jimenez presented the cyber-security policy reviewed by the Personnel Committee for Board consideration.

Co-Chair Valdivia **MOVED** to approve the building design details and Director Camacho **SECONDED**.

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

B. FOSTER YOUTH SPORTS PARTICIPATION POLICY BROCHURE – **INFORMATION/ACTION ITEM**

Mr. Jimenez presented the policy concerning efforts to provide access to SRPD sports programs to area foster children reviewed by the Personnel Committee for Board consideration.

Director Camacho **MOVED** to approve the building design details and Co-Chair Valdivia **SECONDED**.

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

C. BANK OF AMERICA SIGNATURES – **INFORMATION/ACTION ITEM**

Mr. Jimenez proposed finding a mutually agreeable appointment time to add signers to Bank of America account. **NO ACTION TAKEN**.

10. STANDING COMMITTEE REPORTS:

PROGRAMS: Need to meet about basketball, soccer/cross-country program challenges

PERSONNEL: Committee met to review the Foster Care and Cyber-Security Policies and to revise the Marketing Coordinator job description, adding more emphasis on marketing. They recommended that jobs be posted on Indeed and LinkedIn.

FACILITY ACQUISITION AND DEVELOPMENT: Met to review design choices on CSC buildings.

BUDGET AND FINANCE: Has not met.

SAFETY: Need to schedule a safety tour and information meeting with consultant.

AD-HOC: Groundbreaking Ceremony – Need to meet to finalize groundbreaking ceremony details.

AD-HOC: Wonderful Company Fund – Met with Jed Hwang.

AD-HOC: Naming Rights – Has not met.

11. BOARD MEMBER REPORTS:

Director Camacho reported that it was good to be out collecting surveys at First Friday and that the Fun Zone was great.

Chair Salinas extended an invitation to the grand opening for Glam, his new salon, on September 26th from 4:00-7:00 pm

12. FUTURE AGENDA ITEMS:

CSC Update, CSC Groundbreaking, CM bids recommendation, SRPD Mascot Update, Streamline ADA Compliance Updates, Mascot, Streamline Updates, Review of AB5, Budget vs. Actuals

13. EXECUTIVE SESSION:

No Executive Session held.

14. ADJOURNMENT:

Chair Salinas adjourned the meeting at 7:43 pm