



## AGENDA

### BOARD MEMBERS

Gary Rodriguez, Chairman  
Brent Cummings, Co-Chairman  
Antoinette Johnston, Board Member  
Johnny Yanez, Board Member  
Lorena Ayon, Board Member

### REGULAR MEETING

Monday February 28<sup>th</sup>, 2022  
6:00 P.M.  
Zoom Broadcast  
505 Sunset Ave.  
Shafter, CA 93263

### OTHERS PRESENT

Phillip Jimenez, District Manager  
Elisha Gonzales, Program Coordinator  
Beverly Chambers, Office Manager  
Gil Garcia, Consultant

### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To ensure the safety of the members in our community, SRPD Staff and Board members, we ask the public to follow the California Department of Health Services' advice and refrain from events to maintain social distancing regulations.

Executive Order N-29-20 "allows local legislative or state bodies to hold public meetings via teleconference without having to provide a physical location from which members of the public may observe the meeting and offer public comment, as long as members of the public are allowed to observe and address the meeting telephonically or otherwise electronically, subject to specified notice and accessibility requirements."

### **TELECONFERENCE NOTICE**

We will be broadcasting our meeting on ZOOM. To enter through ZOOM you will have to provide an ID Meeting Number: (880 4657 0318) and Password: (454212). Further instructions are provided below.

1. CALL TO ORDER:
2. FLAG SALUTE AND INVOCATION:
3. ROLL CALL:
4. POSTING OF THE AGENDA:  
This agenda was posted at the SRPD Office, Shafter City Hall, the Senior Center and the District website. Further information regarding this agenda notice is available at SRPD, 700 E. Tulare Avenue, Shafter, CA 93263. TIME POSTED: Friday, February 25<sup>th</sup>, 2022, at 6:00 P.M.
5. PUBLIC COMMENTS

This portion of the meeting is reserved for persons desiring to address the Board on any matter over which the Board has jurisdiction. Speakers are limited to 5 minutes. Please state name and address for the record (it is voluntary) before making your presentation. If you have any questions you would like answered at the board meeting, please email the board secretary at [bchambers@shafterrec.com](mailto:bchambers@shafterrec.com)

**AMERICANS WITH DISABILITIES ACT  
(Government Code 54953.2)**

Disabled individuals who need special assistance to attend or participate in a meeting of the Board may request assistance at the District office at 700 E. Tulare Avenue, Shafter, CA 93263 or by calling 661-746-3303. Every reasonable effort will be made to accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance.

6. CONSENT AGENDA-
  - A. APPROVAL OF THE AGENDA  
FEBRUARY 28, 2022
  - B. APPROVAL OF MINUTES  
JANUARY 24, 2022
  - C. APPROVAL OF MINUTES  
FEBRUARY 24, 2022
  - D. APPROVAL OF ACCOUNTS PAYABLE
  - E. APPROVAL OF UNPAID BILLS REPORT
  - F. CORRESPONDENCE
  - G. RESOLUTION #101821
  
7. STAFF AND CONSULTANT PRESENTATIONS:  
DISTRICT MANAGER: Mr. Jimenez will give his monthly report.  
PROGRAM COORDINATOR: Mr. Gonzales will give his monthly report  
CONSULTANT: Mr. Garcia will give his monthly report.  
746 SPORTS FOUNDATION: Update regarding the 746 Sports Foundation.
  
8. OLD BUSINESS
  - A. OPENING PROCEDURES – **INFORMATION/ACTION ITEM** (Mr. Jimenez)  
Information regarding the opening procedures for the District during the COVID-19 pandemic.
  
  - B. GROUNDBREAKING CEREMONY – **INFORMATION/ACTION ITEM**  
(Mr. Jimenez) Update regarding groundbreaking ceremony.
  
  - C. 700 FORMS – **INFORMATION/ACTION ITEM** (Mr. Jimenez) 700 Forms are due February 28<sup>th</sup>, 2022.
  
  - D. UPDATED ORGANIZATIONAL CHART– **INFORMATION/ACTION ITEM**  
(Mr. Jimenez)

E. CLERK II JOB DESCRIPTION – **INFORMATION/ACTION ITEM**  
(Mr. Jimenez) Recommend approval of Clerk II job description and salary.

9. NEW BUSINESS

A. CODE OF OPERATIONS REVISION - **INFORMATION/ACTION ITEM**  
(Mr. Jimenez) Present changes to the Code of Operations for review.

B. REVIEW OF SALARY SCHEDULES - **INFORMATION/ACTION ITEM**  
(Mr. Jimenez) Previous salary schedules for updating by the board.

C. 4<sup>TH</sup> QUARTER 2021 BUDGET VS. ACTUAL REPORT -  
**INFORMATION/ACTION ITEM** (Mr. Jimenez) Presentation of budget report for review.

10. STANDING COMMITTEE REPORTS

PROGRAMS: Director Rodriguez and Director Cummings

PERSONNEL: Director Ayon and Director Cummings

FACILITIES: Director Rodriguez and Director Yanez

BUDGET: Director Johnston and Director Rodriguez

SAFETY: Director Ayon and Director Yanez

AD-HOC: Groundbreaking Ceremony – Director Ayon and Director Rodriguez

11. BOARD MEMBER REPORTS

12. FUTURE AGENDA ITEMS:

13. EXECUTIVE SESSION:

14. ADJOURNMENT:



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## Public Instructions

### **ZOOM:**

1. Please use the following information to join the ZOOM broadcast ID Meeting Number: (880 4657 0318) and Password: (454212)
2. Participants will be muted on entry.
3. If you would like to speak during designated public comment times, please “raise” your hand or enter your question in the chat.
4. If you would like to do this through mobile press (\*9) to raise and lower your hand.

### **Meeting Information:**

Topic: Regular Meeting – 02/28/2022  
Time: February 28<sup>th</sup>, 2022, 06:00 PM Pacific Time (US and Canada)  
Meeting ID: 880 4657 0318)  
Password: 454212

### **If connecting via cell phone:**

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