



OFFICIAL

MINUTES

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W.C. Walker Senior Center
505 Sunset Avenue, Shafter, CA 93263

June 11, 2024

1. CALL TO ORDER:

The Regular Board Meeting of the Shafter Recreation & Park District (SRPD) was called to order at 6:02 pm by Chair Salinas.

2. FLAG SALUTE AND INVOCATION:

Chair Salinas led the flag salute and Ms. Chambers gave the invocation.

3. ROLL CALL:

BOARD MEMBERS PRESENT

Cristina Camacho
Fortino Valdivia
Nelson Salinas

BOARD MEMBERS ABSENT

Amando Chávez
Gary Rodríguez

4. POSTING OF THE AGENDA:

The posting of the agenda was declared on Friday, June 7th, 2024, at 6:00 pm.

5. PUBLIC COMMENTS:

No public comments.

6. CONSENT AGENDA:

Director Camacho **MOVED** to approve the Consent Agenda, except for Item B, and Co-Chair Valdivia **SECONDED**.

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

7. STAFF AND CONSULTANT PRESENTATIONS:

District Manager Jimenez reported on recent Senior Adult Program activities and mentioned that Senior-Adult Activities Coordinator, Maria Martinez will be off for the second half of June for her wedding and honeymoon. As a result, the senior-adult activities schedule will be just Tuesday, Wednesday and Friday for those two weeks. He noted Circle Church has started renting the center for two youth meetings a month and is planning to add a rental for Sunday morning services beginning in August.

In office news, he and SRPD supervisors have been completing staff evaluations. Mr. Jimenez also met with Maple School about adding an arts component to their enrichment (ELOP) program next summer. The new Park Takeover program began on June 10th. The program will take place on Monday, Wednesday and Friday mornings at a different Shafter area park each week and is held in conjunction with Learning Center outreaches. The Park Takeover staff will also be participating in the City of Shafter's First Friday event on June 14th. The second week of Park Takeovers is scheduled in Gossamer Grove so staff will be distributing flyers there to encourage participation. Richland School District's summer enrichment program also started on Monday, June 10th, with some of our After-School Program staff involved. Mr. Jimenez also commented that a planned meeting with residents of the Mexican Colony was rescheduled due to the extreme heat and suggested that we offer the Walker Center for the meeting. Anti-harassment and CPR/First Aid training for staff members is scheduled for this Saturday, June 15th..

Program Coordinator Garcia noted that PONY minors will be finishing up next week even as PONY majors (11u, 14u) begin their playoffs. A meeting was held on June 7th for PONY All-Star Softball participants and parents heading to the tournament in Hemet. Rafael Zamudio and Tony Ruiz will be coaching the team and former player Mitzzy Zamudio will be assisting.

Volleyball registration ended on Friday, June 7th, and Tennis registration will end on June 14th. Volleyball evaluations are scheduled for June 15th, 17th and 18th and the coach's meeting will take place on June 20th. Mr. Garcia is ordering new volleyball equipment to replace items lost in the pool-shed fire. Uniforms will be based on collegiate volleyball teams. Thirty participants are signed up for Tennis Camp, which will be held on Tuesdays and Thursdays starting June 18th under the direction of Chair Salinas along with returning instructor Abraham Maldonado and several new employees. Mr. Garcia had a training session scheduled with USTA on June 5th, but it was cancelled by USTA because of extreme heat. It was rescheduled for Saturday, June 15th.

The Striders cross-country program continues registrations through August 2nd and youth soccer registrations will open on June 24th.

746 Foundation: Mr. Jimenez noted that the Foundation has a meeting scheduled for June 19th. He noted that the community-member board seats remain open, but there is a candidate interested. Director Camacho added that they are working on a strategic plan and discussing ideas about the nature of the foundation and how to market it, including creating a web site, to involve donors. They are also working out details on programs to help low-income families with registrations and/or equipment needs. Director Camacho and her husband are setting up an accounting system for the Foundation. Interviews are taking place for the marketing/fundraising coordinator position, which should be able to assist both SRPD and the Foundation. An early goal is to set up separate donor lists for each organization.

Grant Writer Garcia reported that the next Wonderful Grant application is coming up. Regarding the CSC, He noted that additional fundraising or budget cuts will be necessary. The contract for lighting is now being finalized. Determining the vendor and finalizing the contract for the complex buildings is necessary to move ahead with final plan submissions to the City. It is possible to ask for a waiver and submit the plans later. He mentioned that SRPD can ask for the remaining contract value of \$7.5 million as an advance so that work on the infrastructure of the complex can begin as soon as possible. He noted his recommendation of a Construction Manager over a General Contractor because it could represent a savings of \$300-400K. He said that an RFQ (Request for Qualifications) is being created but cannot be sent out until we have a full set of plans. He is also developing a Statement of Work to clarify the exact duties and responsibilities required to complete the CSC. When asked about the timeline for groundbreaking, he noted that Ordiz & Melby would like us to have a Construction Manager or General Contractor on board before the groundbreaking, but that it was up to the Board. He added that according to the construction management companies contacted, it was generally a 90-day process from issuing the RFQ to signing a contract, which could mean September, but that the Board could do the groundbreaking after about six weeks once a firm is selected.

Mr. Garcia added that the CARES grant would represent about \$600K for the roads around the CSC and that the county has indicated that more funds may be available. He noted that for the CARES funds, the county is finalizing the NEPA reports for us. With potential cost savings and additional grants, the gap between funding at \$11.6 million and budgeted costs at \$13.3 million is down to \$1.7 million.

He noted that the Naming Rights committee needs to finalize any last details so that brochures can be printed, and we can actively seek out donors.

Mr. Garcia updated the Board on the LWCF conservation grant where we are waiting on a response from the state. CEQA is completed, but NEPA is still pending. He noted that he and Phillip had attended a webinar for the WCW grant for parking lot renewal and solar power and still needed to watch a video from EDI.

8. OLD BUSINESS

A. WONDERFUL COMPANY COMMUNITY FUND UPDATE – **INFORMATION/ACTION ITEM**

Mr. Jimenez introduced Mr. Jed Hwang from The Wonderful Company for an update on the Community Fund. Mr. Hwang said the Wonderful Company is still committed to creating the fund, but the negotiations and creating a tri-party contract agreement is taking some time. In addition, they are currently focused on making sure the additional construction moves forward, since that is what will create the funds. He will advise if an additional meeting with the CPRE needs to take place. **NO ACTION TAKEN.**

B. CSC NAME CONTRACT AGREEMENT – INFORMATION/ACTION ITEM

Mr. Jimenez presented the contract agreement for the CSC name noting that it includes The Wonderful Company's commitment to \$5.5 million in donations broken into specific amounts with designated points in the construction process. Board members expressed concern about contract phrasing about Wonderful Company approval of sponsorships and sponsorship signage and determined to send the updated contract to SRPD's attorney for additional review. **NO ACTION TAKEN.**

C. SRPD MASCOT – INFORMATION/ACTION ITEM

Staff member Angel Serrano gave an update on Cadet mascot design options. The Board made suggestions for seeking out additional options and tabled the item for future discussion. **NO ACTION TAKEN**

D. FY24-25 PROPOSED BUDGET – INFORMATION/ACTION ITEM

Mr. Jimenez presented the proposed FY24-25 Budget. The Board had no further changes to make at this time. **NO ACTION TAKEN.**

E. DISTRICT MANAGER CONTRACT – INFORMATION/ACTION ITEM

Discussion tabled for a future board meeting. **NO ACTION TAKEN.**

9. NEW BUSINESS

A. DISTRICT MANAGER COVERAGE – INFORMATION/ACTION ITEM

Mr. Jimenez outlined coverage arrangements when Review of coverage arrangements for District Manager's upcoming paternity leave. **NO ACTION TAKEN.**

B. ROMTEC CSC BUILDING BID – INFORMATION/ACTION ITEM

Mr. Jimenez presented the Romtec bid for CSC buildings for Board review/approval. Co-Chair Valdivia **MOVED** to approve the Romtec bid, and Director Camacho **SECONDED.**

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

C. CSC CONSTRUCTION MANAGEMENT PLAN – INFORMATION/ACTION ITEM

Mr. Jimenez presented the Board with a choice of hiring a Construction Management firm or a General Contractor and explained the pros and cons of each and the process to be followed. Director Camacho **MOVED** to use the Construction Management option and Co-Chair Valdivia **SECONDED.**

AYES 3 (Camacho, Valdivia, Salinas)

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED

D. JUNE 19TH NATIONAL HOLIDAY – **INFORMATION/ACTION ITEM**

Mr. Jimenez asked the Board to consider including June 19th as an SRPD holiday.

The Board reviewed the matter to the personnel committee. **NO ACTION TAKEN.**

10. STANDING COMMITTEE REPORTS:

PROGRAMS: Meeting was cancelled.

PERSONNEL: Planning to meet.

FACILITY ACQUISITION AND DEVELOPMENT: Met and reviewed Romtec building designs.

BUDGET AND FINANCE: Met again for a final review of the proposed budget.

SAFETY: Need to meet before July safety review with CAPRI

AD-HOC: Groundbreaking Ceremony – Met on June 11.

AD-HOC: Wonderful Company Fund – Will set up a meeting to continue to support the Mexican Colony and offer the Walker Center as a meeting site.

AD-HOC: Naming Rights – Will meet to review naming rights marketing materials and SRPD legal counsel's response to The Wonderful Company's contract changes on the CSC name.

11. BOARD MEMBER REPORTS:

Director Camacho noted that interviews are taking place for the Marketing/Fundraising position but that more candidates are needed. She also noted that the job description needs to be updated. Other Board members suggested additional staff sourcing sites to post the job.

Co-Chair Valdivia requested that the Board continue to review the A3 contract. Chair Salinas created an ad-hoc Board committee on A3 formed by Co-Chair Valdivia Chair Salinas and himself.

12. FUTURE AGENDA ITEMS:

CSC Update, CSC Groundbreaking, SRPD Mascot, WCW Door Replacement, RFQ for CSC Construction Management, Wonderful CSC Name Contract, FY24-25 Budget Approval

13. EXECUTIVE SESSION:

No Executive Session held.

14. ADJOURNMENT:

Chair Salinas adjourned the meeting at 8:42 pm